

WCIM 2010 Melbourne

20 – 25 March 2010
Melbourne Convention & Exhibition Centre
SYDNEY, AUSTRALIA
www.wcim2010.com.au



World Congress of Internal Medicine
WCIM 2010
In conjunction with
PHYSICIANS WEEK
20 - 25 MARCH 2010
MELBOURNE, AUSTRALIA

POSTER PRESENTATION GUIDELINES

To help you in the preparation of your poster, a number of services and facilities will be provided for you. Please take the time to read the following instructions to ensure your presentation is successful.

AUTHOR CHECK LIST

Register for Congress

GENERAL INFORMATION

Poster presenters are required to be available at their poster location to answer questions from 12.30 – 1.30pm on either Monday 22 March, Tuesday 23 March or Wednesday 24 March 2010. Please refer to your confirmation email for the day you have been allocated to present.

LOCATION

Posters will be displayed within the exhibition. Your poster board number (i.e. location) will be provided upon registration; after this time, you will be able to attach your poster to the assigned board. Please ensure that your poster is displayed on the correct poster board. Do not place your poster in a different location.

Your poster must be displayed by Morning Tea (10.30am) on the day you are scheduled to present.

PREPARATION OF POSTERS

The poster should be a visual presentation of your submitted abstract. Posters should meet the following criteria:

SIZE

Posters should be no larger than 1000mm wide x 1000mm high. Posters larger than these dimensions will exceed the board size; it is therefore necessary that the poster adhere to the specified measurements.

LETTERING

The poster should be easily readable at a distance of two metres. Use UPPER and lower case for general content as the use of all-capital text is difficult to read. Avoid using mixtures of type/font styles. Left justify text as it is easier on the eyes of the reader.

RECOMMENDATIONS

TYPE OF TEXT	SIZE OF CHARACTERS	CASE / STYLE	GENERAL ADVICE
TITLE	20-24 mm or 100 point maximum	Title Case / Bold	At the top of the poster include the title of the presentation, the name of the authors and the institution where the work was completed.
HEADINGS	48 point is suggested 60 point maximum	Title Case	Headings such as "Introduction", "Methods", "Results", "Discussions" and "Conclusions" are useful.
CONTENT	24-28 point 32 maximum Single spaced	Upper and Lower Case	The text should be brief throughout. Any description of methods should be simple and concise.

Graphs/Photographs:

For visual effect, it is recommended that graphs be no smaller than 12cm x 18cm.

Attaching Posters to Boards:

Velcro is required to attach posters to the presentation board. All boards are felt-compatible and pins will not secure the poster.

Removal of Posters:

All posters must be taken down by 11.30 am on Thursday 25 March 2010 and not before 11.00 am on Thursday 25 March 2010. Any posters not collected by this time **will not** be kept and will be disposed of.

For further details or assistance, please contact the Congress Managers.

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